

WAVES OF HOPE

EXECUTIVE MEETING – September 12, 2005
CENTRAL UNITED CHURCH

Present: Sharon Young – Chair, Joyce Hopper, Shirley McNeely, Sheila Taylor,
Joyce Konopski
Regrets: Arlene Wood, Diane Harrington, Marg Stirling

1.0 Welcome – Sharon Young
Meeting called to order at 6:35 p.m.

2.0 No additions to the agenda

3.0 Minutes of June 18, 2005 Meeting
Adopted as recorded.

4.0 Correspondence

- 4.1** An email received from the chairperson of the Kenora Dragon Tamers inviting us to their festival and enquiring about ours. Sharon redirected them to the M.P.A.
- 4.2** An email regarding the 2007 festival in Australia. It may be possible for interested members of our team to be part of a team from Northern Ontario & Manitoba.
- 4.3** The insurance premium of \$1,532.00 for boat & accident insurance was received during the summer from Guild Insurance. It was passed to Shirley and has been paid.
- 4.4** Bill of \$191.52 from Leech Printing for the new letterhead. Passed to Shirley.
- 4.5** A Notice of Confirmation of filing information return for 2004 received from Canada Customs & Revenue Agency. Passed to Shirley.
- 4.6** Thank you card from Joyce Johnson for support from members at the time of the death of her sister. Circulated.
- 4.7** Notice from Nexen advising that they are now Canexus. Passed to Sharon.
- 4.8** Letter from Guild Insurance in response to a request from Shirley regarding our coverage. The policy covers volunteers and all members in practice or competition. Passed to Shirley for her records.
- 4.9** Notice from CBCN of their AGM September 24, 2005 with the agenda. A copy of the Outreach pamphlet was also included. Circulated.
- 4.10** Letter to Sharon from Natalina Porpiglia, We Care Campaign Leader for Canada Safeway Limited, congratulating us on a successful Because We Care Fundraising Campaign and inviting us to contact our store manager to arrange for the cheque presentation September 15, 2005.
- 4.11** Invitation from Catherine Taylor at the Brandon Regional Health Authority Resource Centre to attend their open house to discover the resources the library has to offer Wednesday, September 28, 2005 from 2 to 5. Will be circulated to the members via email.

- 4.12 Invitation from the Crocus Credit Union to attend a retirement evening for David Hughes on October 25, 2005 at the Royal Oak Inn from 7 to 10 pm. Will be circulated to the members via email.
- 5.0 Business arising from the minutes/ Committee Reports**
- 5.1 Fund-Raising Chair Vacancy**
The position remains vacant.
- 5.2 CBCF Grant evaluation**
The final figure for the funds remaining from the grant is \$295.29 which is at Don's Photo for new pictures for the display board.
- 5.3 Business Plan & Budget**
The plan as developed by Sharon & Shirley was distributed for study for the next meeting.
- 5.4 Guidelines for use of logo**
There has been no contact with lawyer David Swayze on this topic. Outstanding at the moment.
- 5.5 Waiver Form for photo consent**
Motion: That we approve the form as developed for members to consent to have photos used for team purposes. Shirley/Sheila Carried
The secretary will ensure that each member receives and signs this form and will then keep them on file
- 5.6 Policy for equipment use**
Marg Stirling is in the process of working out a policy.
- 5.7 PFD up-date**
Two new life jackets (sm-med) have been purchased during the summer and have been distributed to Jodi & Sylvia
- 6.0 New Business**
- 6.1 UBC – School of Human Kinetics - survey**
The members who were at the Vancouver Festival received this survey and quite a number completed it
- 6.2 Public Relations Chair changes**
For health reasons, Linda has retired from this position and Sheila has agreed to take on this responsibility for the remainder of the term i.e. until the AGM. Her committee is Darlene Vickers and Mary Pearce.
- 6.3 Co-Chair Vacancy**
Joyce Hopper has agreed to fill the vacancy.
- 6.4 Team Membership**
- A letter of resignation from the team was received from Harlene McPherson and her team equipment was returned. Sharon wrote a letter of acceptance, wishing Harlene well in her future endeavours.
 - The application from Michelle Gerrard, a new member, is being processed. Joyce K agreed to be the executive representative on Helen Forsyth's committee to meet with Michelle for an information session.
 - Diane Harrington has had a request from a person in her community who would like to become a support person on our team. Some discussion since we do not really need more support people. Sharon

will discuss this further with Diane suggesting other avenues where this person could volunteer.

6.5 Team Mileage Rate

Discussion of various rates and what would be an appropriate amount for members travelling to make presentations or to team related events.

Decision: that Sharon & Joyce H. write a guideline for use by our members when claiming mileage for outreach.

6.6 Team Jacket - Trainer

It has been pointed out that George, our trainer, does not have a team jacket. Joyce K will advise Joyce J., Team Attire manager, that both George and Joyce H., our new co-manager, are in need of jackets.

6.7 Team Planning Meeting – Sept 24

The meeting is planned for Sept 24, 2005 at Central United Church from 10 a.m. to 3 p.m. Lunch will be provided. A facilitator has not been obtained as yet. Some suggestions made. Sharon will explore.

6.8 Run for the Cure – October 2, 2005

Krista Greeniaus is our team leader for the run this year. The forms have been distributed; registration with CIBC must be done by September 16.

6.9 Link to Pink- October 14, 2005

Sheila will take the names of team members wishing to be part of this awareness day. They will be randomly passing out pink carnations, a brochure and a shower card. Reported to be a fun day!

6.10 Remington's Fashion Show

Plans for this show have not worked out and it will not go ahead this year.

7.0 Committee Reports

7.1 Treasurer/Fund-Raising – Shirley McNeely

7.1.1 Financial Report

Report presented, discussed and attached.

Motion: That the report be adopted. Shirley/ Joyce H. Carried.

7.1.2 Vancouver Sales up-date

Sale items for Vancouver were co-ordinated by Monique. Our pins, hasti-notes, coins, pink WoH magnets and angel magnets were taken. Sales were 51 pins, 2 hasti-notes, 110 coins, 28 magnets, 21 angel magnets. We also had 100 City of Brandon pins to give away.

7.1.3 Pat Stone Invoice

Photographer Pat Stone took some excellent action photos of the team on Minnedosa Lake. His invoice is for \$150.

7.1.4 Marlin Travel raffle results

There was \$85 collected, less expenses the total came to \$35.

7.1.5 Ribbon Magnet re-order

New magnets (300) have been ordered from Ventures to replace the original order which didn't stand up well. Should be ready soon and we will be able to give them to anyone who had purchased a magnet from the first order.

7.1.6 Designated Funds

Funds received from the Keystone Lions Club and designated for the purchase of two life jackets has been spent and members now have the jackets.

Designated memoriam funds have not been spent. We await a report from Helen Forsyth to outline possible ways the money could be used before a decision is made for its dispersal.

7.1.7 Because We Care Update

The campaign has reached a very successful conclusion, the final total being \$14,836. The cheque presentation event will be September 15, 2005 at the Safeway store at 1 p.m. Darlene Vickers is making a certificate for us to present as a thank you. Members have been advised and hopefully there will be a good number present

7.1.8 BRHA Health Resource Centre donation

The Resource Centre is actually the library, located just off the lobby of the new part of the hospital. There is a need for more information on breast cancer.

Motion: That we donate \$1000 to the BRHA Health Resource Centre for books and a video "At My Mother's Breast". Joyce H/ Shirley Carried

A list of book titles was compiled to accompany the donation as suggestions for purchase.

7.1.9 Fund-raising Questionnaire

There have been a large number of surveys returned with general agreement on dislike of ticket selling. Most thought we should continue with pointsettia sales and Waves of Hope bracelets if possible. Gail has volunteered to co-ordinate the bracelet sales.

Motion: That an order be placed for 1000 more bracelets in a larger size than the first order. Sheila/ Joyce H Carried

7.1.10 CBCF Grant Proposal opportunity

Discussion re whether to apply. Thought probably not as we don't really have a need at this time. Could be discussed Sept 24.

7.2 Public Relations/Outreach – Sheila Taylor

7.2.1 Binscarth Parade

The plan to take part in the July 1st parade in Binscarth did not come about due to it being too close to the Vancouver trip and members having other commitments. Perhaps next year.

7.2.2 Carberry fund-raiser

The team contributed 300 pink ribbons and a number of items suitable for auction to this fund-raiser July 22 to aid a resident to access her breast cancer treatment.

7.2.3 Individual team ID cards

Sheila and committee will investigate obtaining such a card for use at festivals or other events.

7.2.4 Marketing Video Update

Sharon & Darlene are co-ordinating the production of a video presentation for corporate sponsorship requests. CKX is able to produce the video at no cost. To complete it there is a need for three interviews with members. It will soon be ready for preview.

7.2.5 Web Site

The link has been made with the CBCN site so our web site is accessible through that site now.

Shirley has been given the bill, \$28.44, for the business cards.

7.2.6 Display Board revisions

Darlene is spearheading the upgrading of the board using the CBCF funds for photos. She is doing a great job with help from a few other members. Should be ready for unveiling, perhaps by the Sept 24 meeting.

7.2.7 Shoppers Mall Display – October 20, 2005

The booth has been reserved for just the one day. Mary will be distributing the list for volunteers for the day.

7.2.8 Community Brochure Distribution

It has been noticed that our brochures are either not in appropriate places in the community or they are out dated. Helena has volunteered to help Sheila in sorting this out.

Outreach

7.2.9 Relay for Life Kick-off in Boissevain, July 9, 2005

Darlene gave the motivational talk at this event.

7.2.10 Media Coverage

- Photo in the Sun of the presentation of the Brandon City flag at City Hall with Mayor Burgess prior to the Vancouver trip.
- A number of pictures in the Sun of the MPA festival, June 18.
- In the Sun a picture of our team pulling a water skier, Darlene's grand-daughter, at the Sandy Lake demo

7.3 Festivals & Demonstrations – Arlene Wood/ Diane Harrington

7.3.1 Wheat City Festival – June 18, 2005

This event went well with good weather and a full boat. The 1 RCHA from Shilo again provided a tent, food and drinks for our team and Chemo Savvy.

7.3.2 Vancouver Festival – June 24-26, 2005

35 members of the team were able to attend this once in a lifetime event. Individuals participated in a relay race and the flower ceremony as well as our regular races. Several of our support people took part in the support race. It was a wonderful, moving, pink weekend.

7.3.3 Safeway Appreciation /family night – July 27, 2005

A number of Safeway employees and our family members came out to this regular practice for a boat ride and pleasant evening with good food provided by our social committee.

7.3.4 Sandy Lake demo – August 28, 2005

We were once again made very welcome by this community on a picture perfect day. After the demo we offered boat rides to many and proved we could pull a water skier. A pot luck supper was enjoyed at the Fire Hall, thanks to Helen L. and Chub.

7.3.5 Regina Festival – September 3, 2005

We were unable to register this year due to insufficient numbers.

7.3.6 Manitoba Dragon Boat Festival – September 9 – 11, 2005

An excellent festival experience. Perfect weather and overwhelming response to the rose ceremony. Best times ever for us too!

7.3.7 Kenora Dragon Tamers

We have been invited to the Kenora festival, August 7, 2006. They have also expressed an interest in attending our festival.

7.3.8 Ten year celebration - 2008

Norma Jean is thinking that we should celebrate the 10th anniversary of the team's organisation in some way.

7.4 Captain – Kathy Cameron No report at this time.

7.5 Social - There will be an October get-together. Date TBA.

8.0 Next meeting

October 17, 2005 at 6:30 p.m. at Central United Church

Meeting adjourned at 9:50 pm

Addendum

The day following the meeting the following motion was received via email and was voted on in the same way.

Motion: That we pay the early bird registration as outlined by the FMG (\$800) for the 2006 Manitoba Dragon Boat Festival. Diane/Kathy Carried

Registration form and cheque were sent immediately.

Recorded by Joyce Konopski