

Waves of Hope Board Meeting Minutes - September 9, 2013
Elton Collegiate, Forrest, Manitoba

Attending: Kathleen Christensen, Betty Stewart, Sandy Robinson, Kathy Cameron, Michelle Gerrard, Evelyn Clegg, Dianne Michaluk, Diane Harrington, Gaileen Kingdon and Mary Pearce.

Regrets from: Annette Beatty, Joyce McTaggart and Pam Harrington

1.0 Call to Order: Meeting was called to Order by Kathleen at 6:00 pm

2.0 Approval of the Agenda: The following item was added to the agenda: **6.3 - Under Fund raising: Pink Tractor Account**

Motion: That the agenda be approved with the addition.

Moved by: Dianne M. Seconded by: Gaileen K. Motion: carried

3.0 Approval of the Minutes of the Meeting from June 10/13:

The following correction was made: Kathy Cameron was added to the members in attendance.

Motion: That the minutes of the last meeting be accepted as corrected.

Moved by: Betty S. Seconded by: Betty B Motion: carried

4.0 Treasurer's Report:

4.1: Michelle reported the following bank balances are: As of August 31, 2013

Chequing Account: - \$28,107.82

Pl.24 (savings account): 18,981.99

Pink Tractor Account: 32,656.14

Due to the request of Manitoba Lotteries we need to transfer the amount of \$17,000 which was the sale of the Pink Tractor from Chequing to our Pink Tractor account. We also need to order cheques for this account and pay our general expenses from this account for reporting to Manitoba Lotteries. These will be ordered on Tuesday. Receipts and bank statements have to be sent into Manitoba Lotteries.

The following cheques have been written to date:

#179 - June 3/13	City of Brandon (Sportsplex)	\$ 254.95
#180 June 7/13	Marlene Roy (festival flowers)	53.73
#181 June 10/13	Westman Journal (ad re: F.S.)	6.30
#182 June 6/13	Darlene Vickers (F.Show)	20.00
#183 June 6/13	Sheila Taylor (F.Show)	48.60
#184 June 10/13	Gaileen Kingdon (tarp repair)	100.80
#185 June 11/13	CBCN. (yearly registration)	25.00
#186 June 12/12	Stream 'n' Wood (life jackets)	3,437.28
#187 June 24/13	FMG (registration 2014)	850.00

#188	June 18/13	Healthy Brandon in Motion (advocacy)	20.00
#189	June 20/13	Nikki Madake (storage rental)	600.00
#190	June 21/13	Keystone Centre (F.show)	5,232.46
#191	July /13	Minnedosa Recreation (Pavilion rent)	75.00
#192	July 18/13	Guild Insurance (Can-Sport ins.)	1,058.40
#193	July 19/13	Stream 'n' Wood (5 paddles)	282.45
#194	Aug. 11/13	Minnedosa Kayak Club (boat rental)	80.00
#195	Aug. 7/13	Gloria Pazuik (scrapbooking)	112.73
#196	Aug. 17/13	Joyce McTaggart (social)	129.68
#197	Aug. 27/13	Guild Insurance (Boat/board in.)	1,416.96
#198	Sept. 9/13	Betty Stewart (prize Healthy Brandon)	21.55
#199	Sept. 9/13	Betty Stewart (office supplies)	36.18

Main deposit in August was from the Jockey Fashion show for \$1,680.00

Profit / Loss Budget vs Actual for the fall period will be presented at the next meeting by Michelle.

Motion: That the Treasurer's Report be accepted as circulated and read.

Moved by: Michelle

Seconded by: Kathy C.

Motion: carried

5.0 Correspondence:

Numerous letters have been received from MPA following Darlene's accident at the festival in Winnipeg in June. A note was received from Lynda Barnett stating that she was hanging up her paddle due to back problems. A note was also received from Althia indicating that she was experiencing serious back problems as well so has not been able to come out to practise. Gloria Pazuik has sent in our team picture to the Mastectomy, Lingerie & More group to enter into a contest. The final report was sent to The Brandon Area Foundation regarding the YIP (Elton) money that we had received. The correspondence file was circulated. Thank you notes were sent to: Harvey Anderson from Erickson for his donation of \$500.00, Robin Taylor - Jockey 2P2 Brandon Area for their donation of 1,680.00 following the Fashion Show and to the UCT Minnedosa for hosting a "pulled pork evening" for the Waves of Hope at Minnedosa.

6.0 Committee Reports:

6.1 Team Captain / Festivals

Annette has sent the following information: 26 paddlers, 2 support and 2 extra paddlers have signed up for Sarasota, Florida in 2014.

Evelyn said that they are waiting for clarification when individual persons need to register.

Discussion was held re: Festival insurance. Our Sports Can Insurance would not cover us in Florida. We can take out a policy that would cover the team but it would be costly. Evelyn will check and see what insurance the Festival has regarding participants. Once we find out we will explain the situation to the team.

Regarding Winnipeg Festival at the Forks: Scott has indicated that parking may be an issue. We are team # 5 and our first race is approximately at 2:15. People must be there by noon. Evelyn will send a memo to the team regarding the festival and meeting times. Sunday will be one race and the Rose Ceremony race. We will know the times of these races on Sat. night. The team supper is on Sat. at 7:00 at the Spaghetti Factory at the Forks and we are ordering from menu B.

6.2 Boat and Equipment: Gaileen Kingdon

In June: the total cost of pink life jackets came to \$4,102.56. Stream 'n' Wood charged \$99.00 for each jacket, shipping included with taxes extra: $3437.28 + 665.28 = 4102.56$

In July: The yellow life jackets were handed in and inventory done as follows:

Lge-XLge - 8, Med.-Lge - 16, Small-Med. 16 making a total of: 40. Five high performance paddles were ordered from Stram'n'Wood costing: 282.45

In August: Kindred Spirit attended the Ukrainian Festival parade in Dauphin, MB on August 3, 2013. Nine members also attended and were treated to lunch at Pam Harrigan's home.

The new pink Salus life jackets were handed out to members. Waves of Hope owns 37 new life jackets. We have 2 on hand, a Sm-Med. and a Lge - XLge. Inventory is as follows: Lge-Xlge- 9: Med-Lge - 9: Small - Med. -19 making a total of: 37

In Sept. the yellow life jacket dispersal is complete. The team is keeping 15 (5 of each size) and these are in the storage unit in Brandon. Members who desired to do so made a donation of 10.00 for each jacket to the team to keep a life jacket or jackets. From this 260.00 was collected and handed into the treasurer for deposit.

6.3 Fund Raising Dianne Michaluk

Pink Tractor Fund: Sandy reported that Lotteries Commission requests that they know how we spend our money. We need to have cheques for this account. Copies of receipts for any operating costs must be handed into the Commission e.g. registration fee paid for Sarasota, Florida which will be coming due shortly. We have to transfer 17,000 from our general chequing account into the Pink tractor account. It may take awhile to spend all the money in the account but Lotteries are fine with that.

Dianne reported that 17 people have signed up for our Fall Meeting, Nov. 1 - 3 at Elkhorn Ranch, Clear Lake. We can have the "house" from 4:00 on Friday to Sunday and it comfortably sleeps 12. We may need to ask assistance from some in the area for sleeping accommodations and may have some bring sleeping bags / beds. Dianne will send a note to everyone requesting who is staying for one night or both nights. She will check with Joyce McTaggart regarding food - pot-luck for Friday was suggested and would need 2 breakfasts, one Sat. lunch and Sat. supper. There is a barbecue there as well.

Begonias: Dianne will check with Gloria about the possibility of using Secord Nurseries for getting some begonias, especially for the people living in the more "northern area". Will check with team re: doing begonias as a fund raiser at the Fall Meeting.

Chuck-a-Puck: Dianne will check with Jody and notify the team of the date.

Fashion Show: Darlene Yurchuk has booked the Keystone for the 2014 Fashion Show.

Co-op Hot Dog sale: Sept. 28th under the direction of Susan Klyne. Dianne will contact her regarding the event.

6.4 Social Joyce McTaggart

As our next event will be the Christmas Party, Kathleen will check with Joyce regarding the date and details.

6.5 Team Spirit Betty Berg

Early in June several members of the Waves of Hope took part in the Survivor walk at the Relay for Life in Brandon. An arrangement of silk flowers was passed on to Darlene Y via Helena after her accident at the June 8th races in Wpg. Sympathy cards were sent to Michelle whose Grandmother passed away and to Helen on the loss of her brother. A Gift Certificate for \$10.00 from the Green Spot was sent to Helen L. after her ear surgery. A rose bowl was delivered to Helena after her surgery.

In July a card and a \$10.00 Tim Horton's Gift Certificate was sent to Annette after her surgery.

In August Betty visited Gail S and delivered a card and a \$10.00 Tim Horton's gift certificate following her surgery.

Betty bought more stamps and sympathy cards. She has \$8.00 left in her float.

Kathleen reported that she will work on the Team Manual for the Fall Meeting. Kathy Cameron will help her with that.

Fall Meeting: An agenda will be prepared. The main objective is information regarding Sarasota, Florida (2014). We will need to look at the Action Plan and focus on festival and demos for 2014 season. Betty S will send out copies of the Action Plan to team members and the exec. Evelyn would like at least 3/4 of an hour for fitness expectations and will have a speaker on fitness. The focus will be bonding and fun.

6.6 Communications Pam Harrigan

Betty S. usually checks the Waves mail on the website. She will be away from Sept. 28th - Oct. 26th and Darlene Vickers will look after the Waves mail during this time. Betty will also ask Darlene to add: Jockey Group to our donation page. She will check and see if Pam is able to get into the Website.

6.7 Team Attire Evelyn Clegg

Evelyn reported that pink is a difficult colour to get while black is available in any shirt. Some team members have indicated that pink shirts don't look good with our new pink life jackets. Running Room has charcoal with raglan sleeves t-shirts for \$84.00 and she

will check on Friday re: discount, etc. She has also looked at a black fleece jacket. Gloria's sister in Winnipeg looked for material to make shirts - none available. However they would make paddle bags from heavy camouflage material with logo and name. She is also searching for tote bags and Michelle will also check. More information coming.

Mary also had been at Summit Promotions and showed some samples of jackets and t-shirts.

6.8 Public Relations Diane Harrington

As it is late in the season Diane will call Bruce Bumstead from the Brandon Sun next season for a ride and possible pictures. On Sept. 7 our display was set up at the Healthy Brandon in Motion Expo at the Keystone Centre. We did connect with other groups and Brandon Blaze Dragon Boat Team. We are not going to have a display at the Mall Charity Display in October this year. Joyce J. and Diane H. are being featured in an article in the Environmental Services newsletter re: connecting. The CIBC Run for the Cure is on Oct. 6, Evelyn is heading it up and there will be about 9 or 10 members in attendance.

Mary had checked about ordering more team pins:

Awards & More: if we ordered 500 pins it would be 1.72 per pin

Regent Cresting: for 500 pins: 1.20 per pin or 250 pins for 1.62 per pin. There would also be a set-up charge of 40.00 and freight charge of 35.00

6.9 Sponsorship

no report

Motion: That the committee reports be accepted as presented and discussed.

Moved by: Kathy

Seconded by Sandy

Motion: carried

8.0 New Business

8.1 New Members

Jody has indicated that Lynda Deroschers would like to join our team. Betty S. will pass on the information to Helen L. asking her to contact Lynda and inviting her to join. An email will be sent to Jody asking her to forward any information to Lynda and she is welcome to attend the Christmas party, etc.

As Betty S. will be away on holiday from Sept. 28th to Oct. 26, Kathy Cameron has agreed to be acting Secretary for that period. Thank you Kathy!!

Date of Next Meeting: Monday, October 7, 2013 at Elton Collegiate, Forrest, MB at 6:00 pm

Motion: That the meeting be adjourned.

Moved by: Gaileen

Seconded by: Sandy

Motion: carried

Manager

Secretary