



Waves of Hope

Waves of Hope Inc. Board Meeting January 21, 2008 11 Kasiurak Bay, Brandon, Manitoba

Present – Helena Neustater, Darlene Vickers, Helen Lewandoski, Joyce Johnson, Mary Pearce, Edna Verhelst, Diane Harrington, Jody Parsonage via speakerphone, Joyce Konopski

Regrets – Jennifer Gallant, Betty Stewart, Joyce Hopper

1.0 Welcome and Call to Order

Meeting called to order at 1732 hrs.

2.0 Additions to the Agenda

None.

3.0 Approval of the Minutes

Moved by Diane and seconded by Mary that the minutes be approved as circulated.

4.0 Treasurer's Report – Helena Neustater

4.1 Financial statement presented (See attached)

Total income is \$165.00. Total expense is \$297.86.

Helena noted that amount (183.24) of the bill from Rivers Super Thrifty that was a question in the November 19, 2007 minutes has been received and paid.

4.2 Cheques to be paid as follows:

- Rivers Super Thrifty- liquor for Christmas Party	183.24
- Jennifer Gallant – stamps and photocopies	47.56
- Heritage Co-op – gift certificate for D. Dmytriw	50.00
- Shelley Foster – supplies for Christmas Party	61.10
- Central United Church - use of facility	500.00
- Patmore's Florists – poinsettias	2,587.20
- Stream and Wood – 7 PFD's	553.62
- Ventures – magnetic signs	88.00
- Irving Wood – mileage as spotter	573.80
- Minnedosa Library – breast cancer books	460.00
- Canada Post Corporation – PO Box	128.26
Refund of \$1.21 – GST down to 6%	
- Sheila Taylor – scrap booking supplies	36.62
- Ventures – 475 note pads for promo	134.19

Helena moved that we pay the cheques as presented, seconded by Joyce. Motion carried.

4.3 Budget Review: Darlene led the discussion of the draft budget for the coming year. Suggestions and changes were noted. She will make the adjustments and circulate to the membership prior to the AGM so that it can be presented and approved at that meeting.

4.4 Darlene advised that as per **6.3** of the November 19, 2007 minutes, Jennifer has contacted the Minnedosa Library and made the donation of \$460.00 to them for books on Breast Cancer. She reports that they were very grateful for the donation as it will enable them to add to a collection begun with a previous contribution dedicated to this subject.

4.5 The audit is ready to go to the accountant who advises that it will be completed and available in time for the AGM on February 27, 2008.

4.6 Discussion of honorarium for the Child and Adult Treatment Centre for the use of their facility for meetings this past year. Concern expressed about sending a donation to the BRHA which would end up in general funds. Moved by Joyce J, seconded by Diane that we send a donation of \$50.00 directly to the Child and Adult Treatment Centre for use of their facility. Motion carried.

4.7 Helena expressed concern re outstanding memberships. Helen Forsyth has contacted everyone but there are still a number who have not paid. Helena will send her list to Helen, asking her to call again to ascertain these members' intentions.

5.0 Correspondence

5.1 Christmas card greetings received from the Brandon Canadian Cancer Society office.

5.2 Christmas card greetings received from Lillian Weber, JSAW Mastectomy Designs.

5.3 Email Christmas Greetings received from the staff and crew at FMG Dragon Boat.

5.4 Thank you card received from Beryl Everingham for the donation to their quilting projects at Central United Church.

5.5 Letter received from Sheila Taylor outlining plans for the Healthy Choices, Healthy Women conference to be held February 23, 2008 at the Victoria Inn. She expresses hope that we will continue to participate in the event and requests \$500.00 to supply the morning coffee break.

5.6 Email received from FMG advising that the Paddlers' Village spots for the Dragon Boat Festival in September are filling up quickly.

5.7 Email received January 7, 2008 from Volunteer Manitoba inviting our participation in a workshop "Encouraging Community Involvement" to be held in Birtle, January 23, 2008.

5.8 Email received January 14, 2008 from Marcelin Gautron of All-Star Dragon Boat with news of the Winnipeg All-Star Dragon Boat Challenge and including a newsletter.

5.9 Email received January 7, 2008 from the Lively Dragon website, a site dedicated to complete information on Dragon Boating. They are requesting that we add a link to their site to our web page and are interested in a reciprocal link. Unanimous feeling at the table was that our website should remain dedicated to Breast Cancer survivor links.

6.0 Committee Reports

6.1 Policy/Guidelines

6.1.1 Mileage for Demos

As brought forward from the October 15, 2007 meeting item 6.1.4, Darlene reported that there has been nothing further in response to the spreadsheet which was sent out. In discussion it was noted that if a mileage rate were to be considered, perhaps board members would be deserving of such a policy. Moved by Edna and seconded by Mary that further consideration of this subject be postponed indefinitely due to the lack of response. Motion carried.

6.1.2 Constitution/Bylaws

Discussion of the proposal to change the wording of the duties of the Treasurer. Conclusion that since the rewording does not change the duties in any way that it could be left as is. The change to the Shore Members policy was approved at the Spring Team meeting and is now ready to be ratified at the AGM. A copy of the change will be included with the notice of meeting thus meeting the 30 day advance notice of amendment as required by the constitution.

6.2 Festivals and Demonstrations – Jody Parsonage

6.2.1 Nova Scotia Festival, July 26. – Sue has been contacting everyone who expressed an interest in attending this festival. So far there are two definite affirmatives. She continues to investigate combining with the Saskatoon team.

6.2.2 Brandon FMG Festival, July 12 – Jody has spoken with the FMG office and learned that there will be no problem with our putting up our tent for changing and food. We will also be able to have our fundraising items on sale.

6.2.3 Winnipeg FMG Festival, September 6-8 – We are registered for this festival.

6.2.4 M.P.A. Wheat City Festival, September 20 – Jody has been contacted by the MPA people who are planning a festival on this date.

- George is away but will be here for the first practice January 30.
- Willa is willing to do training for prospective steerspersons at the regular practices.

6.3 Boat and Equipment – No report

6.4 Fund Raising – Helen Lewandoski

6.4.1 Sponsorship Committee

Committee continues to work on the CBCF grant proposal, the plan being to have it submitted by the end of January. The contact person is Trudy Wallace. A quote of \$150.00 per wind suit has been received.

6.4.2 Fashion Show – April 23-24, 2008

The first planning meeting has been held and plans are well under way with co-ordinators Sandy Robinson and Gail Bordian. This year's theme is the 10th anniversary celebration, the venue and stores remain as in the past. Tickets will be \$12.50 and are hoped to be available for the Healthy Choices/ Healthy Women conference.

6.4.3 Yard Sale – March 29, 2008

Carol Fulford and Arlene Wood, co-ordinators, have obtained the same facility, Central United Church, for this date and are ready to sign up workers.

- Helen noted that committees need to be reminded to report to the fund-raising chair to keep her abreast of planned activities.
- Helen reports that the inventory and forms have been brought up to date and are in order for the next chairperson.

6.5 Social Committee - Joyce Johnson

6.5.1 Pink Splash – October 24, 2008

A committee of 14 has formed, met and chosen this name and date for the 10th anniversary celebration. Venue is the Imperial Ballroom, Victoria Inn with music by the Willow Creek Band. Theme is "Celebrating 10 Seasons of Hope." Both the venue and music are being donated. There will be a block of rooms for overnights. Next meeting will be at 5:30, February 13 at the Sportsplex prior to practice.

- Lunch for the AGM has been planned.
- The committee has arranged for Natasha Bowlby's mother, Eileen, to come to practice February 6 to show a video of her participation in the Yukon River Quest this past summer. Members will be informed via newsletter and email.

6.6 Public Relations/Outreach - Mary Pearce

6.6.1 Healthy Choices/Healthy Women

Also our open house, February 23 at the Victoria Inn with Sheila as MC. We will pay for morning coffee and tea, \$500.00, and supply volunteers for registration. There will be a table for our display board, scrapbooks, information and fashion show tickets. Waves of Hope, wearing our new shirts, will do a presentation after lunch.

6.6.2 Advertising

- January 20 - **Thank You** in the **Brandon Sun** for community support during the past year.
- January 20 - **Invitation for new paddlers** in the Sun's Community New's "What's Up?"
- The invitation is also appearing for 2 weeks on access 12 (Westman Communications Group)
- **Wheat City Journal** does not have a free section but will be coming to practice at the Sportsplex on January 30. There will be pictures taken so members should be advised to wear their new shirts.

6.6.3 UCT Donation

There is a need to have a photo of Donna Lohead of UCT presenting Waves with the new shirts, possibly at a practice. Mary will advise.

- 59 Christmas cards were sent. Mary will make a computer list for 2008
- An up to date inventory of PR items has been completed.
- Sheila is working on designing a bookmark as part of the 10th anniversary promo items.
- Darlene has received a brochure and other promotional materials from the Bosom Buddies team in Nova Scotia. Passed to Mary.

6.7 Team Spirit and Support – Edna Verhelst

- Scrapbooks are up to date. The committee hopes to complete the journaling before the Healthy Choices/Healthy Women conference February 23. They continue to work on getting a 10th anniversary album together, possibly in the \$10 to \$15 range.
- There are five potential new members. Helen F. has the manuals and necessary information for them.
- The Committee Guidelines are almost complete. Sandy will hand them out at the AGM.

6.8 Team Communications – Diane Harrington

There has been no phoning necessary recently. Diane will call members not on the email list to advise of the start of practice and the other events coming up in February.

Darlene has added links to Breast Cancer teams Paddlers for Life and Abreast of Life to our website.

6.9 Team Attire – Joyce Hopper

- Shirts were given out at the Christmas party.
- All the whistles have been given out.
- Moved by Edna and seconded by Mary that consideration of a new dress top be tabled until the next board is established. Motion carried.

7.0 Business Arising from the Minutes

7.1 The nominating committee is at work but has not presented a report as yet. A suggestion has been made that a committee could begin work in September with a view to presenting the nominations at the Fall Team Meeting. Nominees could then shadow the outgoing board member until the AGM. Thought to be a good idea.

8.0 New Business

8.1 Date for the AGM is February 27, 2008, 7 p.m. at Central United Church.

8.2 Review of the AGM agenda. Discussion of 4.5, Mileage Rate Review. Feeling is that the present rate of .38/kilometre is adequate and should be the recommendation to the membership.

8.3 Board/Team Awareness Training

Darlene and Joyce H plan to meet with Wendy Bulloch, a facilitator from Volunteer Manitoba in Brandon, to discuss possible content of an awareness training session for the team.

9.0 Next Meeting

Next meeting is scheduled for March 17, 2008 at 5:30. Location to be decided upon.

10.0 Adjournment

Darlene moved that the meeting be adjourned at 2120 hrs.

Recorded by Joyce Konopski