



Waves of Hope

Board Meeting Agenda

June 16, 2008 5:30 PM

Scotia Bank, Brandon, Manitoba

Board Members: Present: Darlene Vickers, Helena Neustater, Sandy Robinson
Mary Pearce, Diane Harrington, Betty Stewart,
Edna Verhelst, Rosemarie Blair, Joyce Hopper =12
Regrets: Merle Darling, Carol Fulford, Jody Parsonage,

1.0 Call to Order Welcome Darlene Vickers

2.0 Approval of the Agenda

3.0 Approval of last minutes (May 26, 2008) with the following corrections as submitted by Sandy Robinson

7.7 Thanks to Betty Stewart and should have been Thanks to Edna Verhelst,

9.1 8 Standing Committees on Board and asked those present if they felt this was a good workable group or too large. Discussion indicated this was ok and allowed for good communication. Please let nominating committee know your intentions for 2009.

7.3 Gaileen Kingdon spelling error.

Motion: by Sandy Robinson to adopt minutes as corrected, **Seconded** by Betty Stewart - carried

4.0 Monthly Financial Report Helena Neustater

Total Income from Jan 1/08 to June 16/08 is \$11,837.80

Total Expenses from Jan 1/08 to June 16/08 is \$9,945.33

Income exceeds expenses by \$1,892.47 as of June 18/08

Motion: by Helena Neustater to accept the financial report as presented, **Seconded** by Diane Harrington-carried

Cheques

636	Rosemarie Blair - float	100.00
637	Joyce Hopper - postage return sample suits	33.08
638	Annette Beatty - coaching clinic	309.40 Mileage and hotel (3)
639	George McLeod	167.20
640	Guild Insurance – boat	582.00
641	Webber Printing -	443.74
	Name tags	64.06
	Book Marks	211.68
	Poster	168.00
642	Norma Jean Coates-cord-name tags	31.75

Motion: by Helena Neustater to pay cheques for bill payments as presented , **Seconded** by Joyce Hopper - carried

5.0 Correspondence Letter Women's Resource Centre, inviting us their annual general meeting June 18/08 but it is practice night. 5:15 to 6:15 and Joyce Hopper may attend on our behalf.

6.0 Committee Reports

Each committee should comment on Committee Guidelines -regarding being on track, need assistance and/or items listed that should be done by another committee

6.1 Policy/Guidelines

No report

Carol Fulford is working on getting a committee together

6.2 Festivals and Demonstrations

Jody Parsonage

6.2.1 Brandon July 12 Festival Info on this festival, not much info available.

Kathy Pursack has extra paddlers from Chemo Savy to help us with this festival.

6.2.2 Demo at Oak Lake July 19/08 and we have not been pushing this event.

Last meeting we have 20 pins allotted to Annette and Sue, Natasha is also going to be there.

Motion: by Joyce Hopper that Natasha Bowlby get 20 team pins for the festival in Nova Scotia, **Seconded** by Mary Pearce – carried

6.3 Coaches Training

From: [Annette Beatty](#)

Sent: Monday, June 02, 2008 7:23 PM

Subject: Water's Edge

Water's Edge Coaching Clinic

Instructor- Kamini Jain. She was in the Olympics in kayaking and now coaching dragon boat teams.

Session was held at St. Boniface College. Saturday 8.30- 5 Sunday 9 - 2

There were 12 participants from Chemo Savy, Kenora, Thunder Bay and Waves The focus was on coaching and paddling technique. Critical Eye session on the water on Sunday had us analyzing each other's strokes. We came away with a lot of information and we each received a manual. We can use work on our rotations and fine tune some points in our techniques and seating plans. We thank the team for sending us as it will be beneficial to all of us.

Pool Training Boat was viewed on video in Winnipeg. First Aid kit for Boat was purchased by Darlene. It is water proof and the cost was 19.99 This will be given to the Captain. New seating plan is being implemented in boat.

6.4 Boat & Equipment

Betty Stewart

Report: 4 life jackets available, replacing heavy paddles with the new light ones. Need tents set up for July 12/08 Brandon festival. Boat needs new bungee cords and we will use old tarp as pattern for new one. Norman Jean has offered her life jacket back to the team. We have 7 brand new paddles and about 4 heavy paddles. **Motion:** by Betty Stewart to accept report, **Seconded** by Diane Harrington – carried

Motion: Betty Stewart that we get team approval to replace the tarp for the boat at a cost of approximately 500.00 plus taxes, **Seconded** by Edna Verhelst- carried

6.5 Social Rosemarie Blair
Family Day to be planned for Aug/08 with Kathy Cameron and Annette Beatty.
Students from Elton to be invited as well. Short of members on committee.
Guidelines do not refer to lunch at Annual General meeting, Spring and Fall Team meeting and the co-ordination weekly of muffins/juice and fruit for practice at Minnedosa. Lunch was served on the bus to Winnipeg.

6.6 Public Relations/ Outreach Mary Pearce
6.6.1 Yip Donation balance approximately 200.00 –how to spend it
Kathy, Sheila and Darlene discussed with the students that we had 2 new members, the cost of life jackets, and the fact that Crocus YIP donated the paddles for last years new members.
Motion:
That we purchase 2 life jackets for our two new members, in addition to the 1000 book marks with the YIP donation.
Moved by Mary Pearce **Seconded** by: Rosemarie Blair - carried

Megaphone is working now since Kathy's husband fixed it. Discussion around new life jackets and are they necessary. 2 in favour of the purchase, 6 opposed Motion defeated.

Recommendations to spend money from Yip. Mary is going to check with Kathy Cameron to see what the kids from Elton might like to see.
Suggestion that we may use the money for the 10 year scrapbook and see what Kathy thinks.

6.6.2 Team Brochure

Full Color and quantity 500 – 187.00 1000 – 292.00 with Black Back
Full Color and quantity 500 – 197.00 1000 – Front and Back

Motion: by Edna Verhelst that we purchase 1000 of the rack cards in full color and the design be left up to the committee. **Seconded** by Betty Stewart - carried

6.6.3 Parade at Alexander June 28 - We have 8 for sure and 4 possibles so far.
To discuss at practice on Wednesday June 18/08

6.7 Team Spirit & Support Edna Verhelst
Evelyn Ginter is interested in being a support member. **Motion:** by Edna Verhelst that we accept Evelyn Ginter's membership once we receive the application and the membership fees. **Seconded** by Sue Roleau - carried.

Scrapbook is under way for 10 seasons.

6.8 Communications

Diane Harrington

No report

Gaileen Kingdon's brother passed away and she will be home today.

IT reports business cards have been made up for all the new members and are ready for delivery. Willa is interested in doing the newsletter.

6.9 Team Attire

Joyce Hopper

6.9.1 Windsuits - Windsuits will be funded by CBCF with the following stipulations from CBCF: Windsuits will be for the active paddlers and be a part of team equipment, owned by the team and returned to the team when the member is no longer paddling. The windsuits would be used for all paddling events (including practices). Our tradition team jacket and black bottoms would be used for all events such as parades, funerals and any event where all members are included.

Motion: by Edna Verhelst and **Seconded** by Rosemarie that we sent this out to the team. - carried

6.9.2 Inventory of New Team shirts attached, used articles of clothing can be given to other team members or if they choose to purchase new then they pay 50% of the cost. Keep in inventory and we will just keep these on hand. Iris is XXL, George is XL and Pat Farrant XL that are also available for use.

6.10 Fund-Raising

Sue Rouleau

6.10.1 CBCF Grant Jun 10/08 discussed and we are to receive response in the mail. Helen Lewandowski and Sharon Young requested 8250.00 for windsuits and 1300.00 for brochures and 1000.00 for promo items. No funding for brochures and promo items. Listed in our budget only if we received funds to cover these. Proposal came back with amendments. 5500.00 only for active paddlers and suits must stay with team and CBCF name must be displayed predominately on the windsuits. Not for Shore or Associate members. 27 on active paddling roster and 4 currently on medical leave. Gail Bordian, Carol Fulford, and Joyce Konopski and Rosemarie Blair would be on medical list. Iris Reilly will go on associate list, Dawn Williams should go onto associate list as well. If on medical list for one year and still unable to come back to paddling then would be placed on associate list.

Motion: by Joyce Hopper to accept 5500.00 proposal from Candian Breast Cancer Foundation for windsuits for the 10th Anniversary. **Seconded** by Sue Roleau. -carried

6.10.2 Dragon Boat Races

Wheat City 100 posters are out and we have more. New banners look great.

6.10.3 BNRC Grant Proposal for cupcakes, Plaque and 25 of our Waves of Hope tote bags for Breast Cancer Challenge. E-Mail and ideas you may have

7.0 Business Arising from the Minutes

7.1 World Conference

Darlene Vickers

Hagbag Junkets charged us 670.00 for trip to Winnipeg

Motion: Joyce Hopper moved the motion to pay 670.00 and a gratuity of 50.00 to Hagbag Junkets, **Seconded** by Edna Verhelst - carried

Delegates were given bracelets, bookmarks and pens 40 of each at the World Conference

7.2 Nominating Committee
No Report

Carol Fulford

- 7.3 Mileage for directors who travel from outside Brandon to attend board meetings
As a charity director mileage would be an administration cost not part of our charitable programs.
As a non profit organization director expenses are not considered a personal gain.

Possible Motion:

Director whose residence is more than 15 kilometres from the meeting place will be reimbursed travel expenses to attend Executive and Board Meetings at the rate set in Policy 0.003. (2008 rate is .38 cents per kilometre). However, if any director wish es not to claim the expenses to which he or she is entitled under this policy they may make a donation to Waves of Hope Inc. and receive a tax receipt. He or she must first receive the reimbursement and voluntarily return an equivalent amount to Waves of Hope Inc.. Waves of Hope Inc. will then issue a tax receipt for the amount of the donation.

Rosemarie Blair	Shilo	57.60 km	21.89
Carol Fulford	Glenboro	134.40km	60.80
Diane Harrington	Basswood	67.20km	25.54
Jody Parsonage	Baldur	160.00 km	159.30 per meeting

Diane from Minnedosa one way 46 km

Must director submit an expense report

Should be paid annually

Policy 0.003 will need to be amended and ratified at the Fall Team meeting.

indicating mileage for the 2008 directors being retroactive to March 7, 2008.

Motion: Betty Stewart ratified the above proposed motion, **Seconded** by Sue Roleau - carried, **noted** Rosemarie Blair abstained from voting

7.4 Director's Insurance

Darlene

Guild Insurance : We are only covered for practices and festivals Betty is going to look into insurance with Barkers just for a second opinion.

900.00 for liability would stay same. New coverage for the boat 1225.00

Pink Splash has poster out now.

8.0 New Business

8.1 Brainstorm for recruiting, need of new paddlers

9.0 Date & Location of next meeting – Aug 11, 2008 time 5:30 Scotia Bank

Tradition has been no meetings in July and August, due to the September Festival and other activities in progress we should consider something less than 12 weeks?

10.0 Adjournment by Betty Stewart

Respectfully Submitted
Sandy Robinson

Team Practice June 18, 2008 24 members present

Motion: That we replace the boat tarp at an estimated cost of \$500.00 plus taxes.

Moved by Gail Smith and Seconded by Betty Stewart - carried

