



Waves of Hope

Annual General Meeting

February 25, 2009

Central United Church 7:00pm

21 members present and 2 visitors

1.0 **Call to Order**

Darlene Vickers

Darlene extended greeting and thanks to everyone for attending our meeting and asked that we share a kindred spirit moment to remember those who are no longer with us, namely Jennifer Gallant, Bev Schaffer and Avis Bootsman.

2.0 **Approval of the Agenda**

Motion by Carol Fulford to accept agenda as presented, Seconded by Joyce Hopper - carried

3.0 **Approval of last minutes** February 27, 2008

Sandy read the minutes of the last AGM from 2008, one correction noted and that being Joyce Hopper was the chair of Team Attire. Motion that the minutes with the noted correction as stated be approved as presented, made by Rosemarie Blair, Seconded by Joyce Hopper-carried

4.0 **Treasurer's Report**

Helena Neustater

Helena reviewed our Audited Financial Statement which showed Total Revenue to be 37,748.00 for 2008 and our Total Expenses to be 29,824. Our revenue from operations was 7,924 plus 541 from interest income for a grand total revenue over expenses of 8,465.

4.1 Auditor's Report

The auditors did not ask that we make any changes. The books are in good shape.

The layout is slightly different this year. Last year fund raising was netted out where as this year we show expenses associated with each fund raising activity. (page 5)

Motion by Helena Neustater that we accept the auditor's report and Seconded by Kathy Cameron - carried

4.2 Appointment of Auditors for 2009

Our audit was performed by Todd Birkhan, C.A., BDO Dunwoody. If we have an audited financial statement from BDO Dunwoody our fee for 2009 will be 2350.00 plus taxes. A review engagement would cost us 1,750.00 plus taxes. Note that if we decide to use a review engagement our Constitution would need a revision to accommodate this feature. Fund Raising would have to review the features and benefits for 2010 year. The biggest difference is our sponsors would have to agree that a review engagement would be sufficient to meet their obligations for donating funds to a charity.

Motion by Diane Harrington that we use BDO Dunwoody as our auditors for the 2009 year to prepare an audited financial statement for Waves of Hope, Seconded by Betty Berg - carried

There was a suggestion from the floor that we investigate a review engagement as opposed to an audited statement.

Motion by Carol Fulford that we maintain the audited statement, Seconded by Merle Darling - carried

4.3 Membership Fee Review 2009 \$35.00

Motion by Willa Fowles that we retain our membership fees at 35.00, Seconded by Carol Fulford

Much discussion followed. It was stated that if we added more fees it made things easier for our members because less dollars have to be raised through fund-raising. Also discussed how much we get from our fees, Sportsplex pool for exercises and paddling time. Shirts, and a portion of our windbreakers, paddles, manuals etc. There was also concern of making the fee too high all at once.

Vote by show of hands. 5 in favour and the remainder against -defeated

Motion by Mary Peace that the Waves of Hope Membership fees be increased to 50.00 for 2010 year, Seconded by Merle Darling-Show of Hands Vote 11 in favour and 7 opposed-carried

4.4 Mileage Rate Review 2009 \$.38 see Team Manual Policy 0.003

Carol Fulford read our mileage policy regarding directors receiving .38 k/m if they travel more than 15km to attend meeting on behalf of the Waves of Hope and also members would be paid .38 k/m if they travelled outside their home area to promote Waves of Hope.

Motion by Sandy Robinson that we retain our mileage rate of .38 k/m, Seconded by Rosemarie Blair – carried

4.5 Budget for 2009

Helena Neustater reviewed our proposed budget for the upcoming year. Our budget is set to have income of 13,575.00 and our expenses are projected to be 27,455.00. This reflects a deficit for the upcoming year and it will really depend on our Brandon Festival. We still need volunteers and a chairperson to take on this task. At the moment we do not have this so we do not want to be overly optimistic therefore our income is down significantly.

Motion by Helena Neustater that the budget be approved. Seconded by Betty Berg Carried

Storage for Team Equipment: This has become a Board Focus and we have some quotes on prices for local storage spaces. Our team members are requesting materials be removed from their homes and garages. Arlene Wood has space in Rivers to accommodate our needs at no cost.. Accessing material could pose a problem because we would have to travel out to pick up and return.

Gail Bordian had indicated that Kullberg's Warehouse also had some room that we may be able to use. Daytime hours would be accessible to us. All other spaces have fees but are accessible 24/7.

Motion by Marg Rycroft that the Board have the authority to spend up to 100 a month for storage to accommodate all our equipment and belongings, Seconded by Joyce Hopper- carried
Merle requested we record her vote as opposed

Darlene Vickers

as attached

6.0 Committee Reports

6.1 Policy/Guidelines

Carol Fulford

Please read what is required of each position and policies are up to date.

6.2 Festivals and Demonstrations

Jody Parsonage

Peterborough Ont is hosting major Dragon Boat festival in 2010 and we will discuss at Spring Team Meeting. Suggested we attend Saskatoon festival in July/09 as we have had an inquiry from them regarding our Brandon festival.

Motion by Kathy Cameron that the team attend the Saskatoon festival for Friday and Saturday. Seconded by Joyce Konopski-carried

Sign up sheet to be sent around to members

6.3 Team Captain /Coach

Annette Beatty

as attached

6.4 Boat & Equipment

Gaileen Kingdon for Betty Stewart

as attached

6.5 Fund-Raising

Sue Rouleau for Merle Darling

as attached

6.6 Social

Rosemarie Blair

as attached

6.7 Public Relations/ Outreach

Mary Pearce

as attached

6.8 Team Spirit & Support

Sheila Taylor for Edna Verhelst

as attached

6.9 Communications

Diane Harrington

as attached

6.10 Team Attire

submitted by Joyce Hopper

as attached

7.0 Update on Commitments for 2009 (Action Plan)

Darlene Vickers

as attached and reviewed

8.0 **Nominating Committee**

Carol Fulford

Team Manager ---Carol Fulford

Assistant Team Manager --- *vacant*

Secretary ---Rosemarie Blair

Treasurer ---Betty Berg

Team Captain ---Annette Beatty

Co - Captain ---Kathy Cameron

Coach ---George McLeod

Festival and Demos ---Annette Beatty and Kathy Cameron

Boat and Equipment ---Betty Stewart

Fund Raising ---Merle Darling (chair)

Merchandise ---Lynda Burnett

Fashion Show ---Gail Bordian (chair)

Helper ---Rosemarie Blair, Sandy Robinson, Peggy Angus, Joyce Hopper, Betty Berg

Yard Sale ---Carol Fulford and Arlene Wood, Sheila Taylor

Sponsorship Committee ---*vacant*

Marketing Package ---*vacant*

Festival Fund Raiser Chair ---Gail Bordian

Social ---*vacant*

Public Relation ---Kathleen Christensen (chair)

Media Presentation ---

Promotional Material ---

Communication ---Diane Harrington (chair)

Newletter ---Willa Fowles

e-Mail ---Arlene Wood

Phone ---Diane Harrington

Website ---Darlene Vickers

CIBC Run for the Cure ---Diane Harrington

Team Spirit ---Sheila Taylor(chair) Edna Verhelst

Visitation Cards and Flowers ---Edna Verhelst and Sheila Taylor

Membership ---Kathy Cameron

Team Member Mentor ---Kathy Cameron

Team Profiles ---Rosemarie Blair

Team History Album ---Darlene Vickers and Sheila Taylor

Scrapbook ---Sheila Taylor

Team Attire --- *vacant*

Nominating Committee ---*vacant*

Motion by Carol Fulford to accept the nominations for the 2009 board.

Seconded by Joyce Hopper Carried

9:0

Closing Remarks

Darlene Vickers

We had a productive meeting and we have accomplished a tremendous amount as a team this year. Everyone has worked hard and we have been out and about in the community more . Darlene thanked everyone for all the time and a special thanks to Agnes Ewasiuk and Ruth Albertson for coming out to our meeting to see what the Waves are all about. All the Best to Carol and our Team for the upcoming year.

Kathy Cameron thanked Darlene for all her hard work on behalf of our Team these past 2 years.

10.0

Adjourn

11.0

**Coffee and Social time
Sign up for Committees**