

**WAVES OF HOPE
EXECUTIVE MEETING – APRIL 1, 2002 6:30 P.M.
PUBLIC HEALTH CONFERENCE ROOM**

PRESENT: Helen Forsyth – Chair, Marie Greeniaus, Joyce Johnson, Sheila Taylor, Sharon Young, Helen Rankin, Mary Pearce, Helena Neustater

Absent: Edna Verhelst, Willa Fowles, Marg Stirling

1. Welcome – Helen Forsyth

2. Additions to Agenda:

- 7.1 Rome Festival – Helena Neustater
- 7.2 Relay for Life – Marie Greeniaus

3. Correspondence

Craig Broadcast Systems advised, in a letter addressed to Sharon Young, that it has applied for a renewal of its license to operate as CKX-TV and requested a letter of support from *Waves of Hope*. Sharon has sent this letter and a copy is to be filed in the Correspondence file.

4.0 Minutes from March 4, 2002 Executive Meeting
accepted as circulated

5.0 Business Arising from Minutes

5.1 Signing Officers update

all signatures have been provided as requested at Crocus Credit Union

5.2 Job Description Review/Update

- 5.2.1 Team Manager – no changes
- 5.2.2 Fund Raising Committee – no changes
- 5.2.3 Team Spirit and Support Committee
add: responsible for songs, chants and cheers
- 5.2.4 Phone Committee – no changes
- 5.2.5 Team Attire – no changes
- 5.2.6 Festivals and demonstrations Committee
add: responsible for roses for festivals
- 5.2.7 Other descriptions will be discussed at future meetings when those committee members are in attendance

5.3 Together Conference Update: Marie, Sharon, Gail, Marg Rycroft, and Helena are attending Saturday and Sunday, Helen Rankin plans to attend Saturday

5.4 Fleeces from Cleos – Joyce advises all but three ladies have been called, Betty Stewart has the fleeces that are not picked up yet.

5.5 Ownership of Paddles - agreed that paddles belong to the team.

Joyce will check with Shirley Wowryk to see if she still has a paddle, Helen will check with Marg Stirling to see if an inventory has been done of the paddles. Those members who have personalized their paddles are responsible for payment of that paddle when they leave the team.

5.6 Garage Sale

- 5.6.1 Mary will contact Silvio Sboto and Ken Dyck to see if they have film of the years when Christine was paddling with us. Ann Phillips wishes to make a video to present to Christine's family
- 5.6.2 Kathy Cameron plans to sell muffins and coffee at the sale
- 5.6.3 Our display board should be set up at the sale
- 5.6.4 suggested that items should not be priced at more than 25% of their original cost
- 5.6.5 Time of sale suggested to be 9am to 2pm

6.0 Committee Chairs Quick Roundabout

- 6.1 Finance** – Helen circulated a report, as attached
A donation from UCT, in the amount of \$375.00 in coming
- 6.2 Fund Raising** – Sharon suggested that we review the business plan so that we know what we are fund-raising for
- 6.3. Team Spirit and Support** – Sharon advised that the scrapbooking time needs to be changed – new date is April 17, 4pm to 7pm
- 6.4 Public Relations** –
 - 6.4.1 Mary says they are contacting Norm Joss to see what is required to take part in the summer parade
 - 6.4.2 Betty Stewart will be doing the newsletter in Marg's absence
 - 6.4.3 Mary will contact Marg Stirling to see where the banner and pins are
- 6.5 Team Attire** – Sheila says they are working with the following:
 - 6.5.1 head bands – getting numbers
 - 6.5.2 t-shirts – who are the new sponsors? Suggested to wait for a while
 - 6.5.3 name tags (in the shape of paddle) not working out as expected suggested that Ed Verhelst might be able to make them. Zeke's Jewellers can provide, cost \$12., they would be plain with our name and logo
 - 6.5.4 Marie will provide information on windsuits, source, costs, etc.
- 6.6 Boat and Equipment**
 - 6.6.1 boat and personal insurance need to be renewed
 - 6.6.2 the trailer needs to be licensed and insuredHelen Forsyth will contact Willa to discuss
- 6.7 Festivals and Demonstrations** – Helena Neustater
 - 6.7.1 Winnipeg Festival** – there are approx 19 paddlers who have committed to this festival, which is enough for a team**MOTION:** THAT we forward the application to take part in the Winnipeg

Festival. Sharon/ Helen Rankin – carried

6.7.2 Thunder Bay Festival - Sharon has received a package from the Thunder Bay Festival for July 26 and 27. Suggested that we use funds from our account to charter a bus to attend. Helena will e-mail to see if registrations are still open

7.0 New Business

7.1 Rome Festival - Helena Neustater and Harlene McPherson are planning to attend this festival, and have submitted a request to the executive for permission to do some fund-raising specific to this event. Helena is excused from the meeting.

Following discussion the following motions were made:

7.1.2 THAT waves of Hope support Harlene and Helena is applying for sponsorship from Air Canada and Trafalgar Travel by permitting them use of the required documentation necessary to complete the application.

Marie/Helen Forsyth – carried

7.1.3 THAT the Waves of Hope team name not be used to approach local sponsors for subsidy of individual expenses related to festivals

Helena Rankin/Sharon – carried

Helena returned to the meeting

7.2 Relay for Life – Marie handed out a newsletter

7.3 Any information on the Together Conference, festival entries etc. should be forwarded to Betty for the newsletter

8.0 Next Meeting: April 29, 2002, at 6:30 pm at the Public Health Conference Room

Meeting adjourned at 9:20 pm

Recorded by Helena Neustater