

**WAVES OF HOPE**  
BOARD MEETING – JANUARY 15, 2007  
PUBLIC HEALTH CONFERENCE ROOM

**Present:** Sharon Young – Chair, Joyce Hopper, Shirley McNeely, Sheila Taylor, Helen Lewandoski, Helen Forsyth, Jody Parsonage, Joyce Konopski  
Regrets from: Monique Dufresne, George McLeod

**1.0 Welcome** – Sharon Young  
Meeting called to order at 5:35 p.m.

**1.1 Memberships** – Helen Forsyth  
Helen presented two new members for the board's approval, Betty Berg and Rosemarie Blair. She reports that both are excited about belonging and are looking forward to learning to paddle. She was assisted in the membership process by Arlene Wood, Edna Verhelst and Kathy Cameron. The completed forms were passed to the secretary so that their information may be added to the membership list and included in the newsletter.

**1.2 Training** – George McLeod  
George was not able to attend tonight. First training session this season is at the Sportsplex, Wednesday, January 24, 2007 at 6:30.

**2.0 Additions to the agenda**  
**6.5** Healthy Women/Healthy Choices – Open House  
**7.2.6** Minnedosa Lions Club

**3.0 Minutes of November 20, 2006 meeting**  
Addition to 6.1: Kathy Cameron is chair of the Nominations Committee  
Amendment to 7.2.1: It should read Gail Bordian volunteered to act as Co-Chair of the Fashion Show committee.  
**Motion:** That the minutes be adopted as amended. Shirley/Sheila      Carried

**4.0 Correspondence**  
**4.1** Receipt from Central United Church for our donation of \$750.00. Passed to Shirley McNeely January 6, 2007.  
**4.2** Donation of \$50 from Georgina Coutts December 13, 2006. Passed to Shirley January 6, 2007.  
**4.3** From the City of Brandon, information package re: new raffle licensing requirements for charitable groups. Passed to Shirley at this meeting.  
**4.4** In Memorium donations for Vicky Galloway (total - \$120.00). One of the donors requested that an acknowledgement be sent to Vickey's daughter: Roni Perotin c/o 8901 Mountain View Rd. Ste #201 Scottsdale AZ USA 85258. The cheques were passed to Shirley January 11, 2007 and the acknowledgement has been sent.  
**4.5** A charitable donation receipt for \$81.00 from Minnedosa United Church. Passed to Shirley.

- 4.6 CBCN letter and request for membership renewal. Passed to Shirley.
- 4.7 Invoice from Canada Post for box rental, \$125.08. Passed to Shirley.
- 4.8 Information materials from Volunteer Manitoba re: nominations for 2007 Volunteer Awards. Decision is to pass this info to the members via the newsletter. The material will be available to anyone interested.

## **5.0 Business Arising from the Minutes**

### **5.1 Guidelines for Team Use of Logo**

There is no report on this topic. Joyce Hopper will confer with Monique with a view to presenting a summary of the team members' feelings as gathered at the spring 2006 general team meeting.

### **5.2 Constitution Review – Policy Recommendations – Joyce Hopper**

Joyce Hopper & Joyce Konopski met with lawyer, David Swayze, January 11, 2007 to discuss the constitution as redrafted by the committee. Changes suggested by Mr. Swayze were then made, with the final draft going to him by email today, January 15. He will review it and return it in time for it to be included in the material sent out in preparation for the AGM, where it will be reviewed and ratified by the membership. The policy review and recommendations will be continued after the AGM.

### **5.3 Nominations Committee update**

Joyce Hopper reports that the committee has completed its task; there is a full slate of officers ready to be presented at the AGM. Appreciation was expressed to the committee for a job well done.

### **5.4 Email Motions since November 20, 2006:**

**5.4.1** November 20, 2006: **MOTION: Rankin, H. / McNeely, S.** To donate \$1,500 to the YMCA of Brandon, and \$750 to Central United Church (\$250 to be specified for the church quilting group) for 2006 facility use. Carried.

**5.4.2** December 1, 2006: **MOTION: Sboto, P. / McNeely, S.** To approve expenditures totalling \$1585 for the team Christmas Party to be held on December 9th. Carried.

**5.4.3** December 30, 2006: **MOTION: McLeod, G. / Cameron, K.:** To pay the Canada Games Sportsplex a total of \$1,416 (including GST) for our 2007 dryland training (including use of the facility and aquafit instruction) and an additional \$6.00 per participant exceeding the total number of 25 during any given scheduled aquafit class. In addition, to pay a one-time shared cost of \$240 (including GST) for floor mats for use in the Oval Room. Carried.

## **6.0 New Business**

### **6.1 Contract – City of Brandon – Canada Games Sportsplex**

Sharon has signed the contract (copy on file with secretary) with the City of Brandon, the terms of which are outlined in motion 5.4.3, ensuring our use of the facility for this year's dryland training. The cost of \$1,416 is based on 25 participants per session with a \$6 fee per person exceeding that number. There will also be a one time cost of \$240 for the shared use

of floor mats. The total payment will be due at the end of the season.

**6.2 Paddle Order for 2007**

The motion passed last year for the purchase of new paddles has not been followed up and the need for new paddles is becoming urgent. As well as new paddlers joining the team, many of our old paddles are becoming increasingly beat up. Sharon asked Joyce Hopper to cost out the purchase of new paddles. Joyce will also ask Gaileen and the incoming chair of the Equipment Committee to prepare an inventory of our paddle situation.

**6.3 Action Plan Review**

Sharon led a review of the 2006 Action Plan making appropriate up-dates.

**6.4 AGM Planning – March 7, 2007, 6:30 p.m. at Central United Church**

The board listed items for the agenda which Sharon will prepare. Notice of the meeting, agenda and a copy of the final draft of the constitution will be sent out to the membership the required 30 days in advance of the meeting. I will check with the Social Committee, Penny or Iris, to ensure that there are refreshments. Further discussion centered on ways to shorten the meeting. One suggestion is that Committee Chair reports could concentrate on a few highlights of the year since all members will receive the full report in writing which they may read at their leisure.

**6.5 Waves Open House - Healthy Choices/Healthy Women – February 24**

The venue for this event is the Royal Oak Inn, 9:30 a.m. to 2:30 p.m. Sheila will be emcee and Waves will once again be involved with registration, providing entertainment, and having our Display Board there. We will pay the fee for the coffee (not the muffins). Sharon will forward the details re the speakers for inclusion in the newsletter. Brochures will be available at practice for members as pre-registration will be necessary.

**Motion:** That Waves of Hope sponsor the coffee for the Open House up to a maximum of \$425. Sheila/Helen L. Carried

**7.0 Committee Reports**

**7.1 Treasurer – Shirley McNeely**

**7.1.1 Financial Report** for year ending December 31, 2006. Copy on file.

Opening bank balance (January 1, 2006)	\$617.32
Total year's receipts	\$22,763.29
Total disbursements	\$19,625.69
End of year bank balance	\$1,754.92
Savings account balance	\$23,715.74
Committed funds (Because We Care Campaign funds & memorial donations balance as of January 15, 2007	\$6,374.49

**7.1.2 Approval of expenditures:**

The following expenditures were presented: Sheila Taylor- \$11.21, Edna Verhelst- \$32.74, Darlene Vickers- \$27.09 & \$18.42, Helen Forsyth- \$26.55, Sharon Young- \$5.44, Shirley McNeely- \$10.54, CBCN membership- \$25.00, Canada Post (box rental)- \$125.08.

**Motion:** That the financial report be accepted as presented and the above expenditures be approved. Shirley/ Jody Carried

**Motion:** That an advance of \$300 be made to the Fashion Show Committee. Shirley/Helen L. Carried  
 Shirley expressed concern that Cindy Silon, who had agreed to do the audit, has been away and may not be available to complete the audit in time for the AGM. If this is the case, Shirley will ask Cindy to recommennd a suitable replacement.

## **7.2 Fund-Raising – Helen Lewandoski**

### **7.2.1 Fashion Show April 25 & 26, 2007 – update**

Helen reports that the Fashion Show Committee has had several meetings and all is going well. Theme this year is “Family & Friends”. Tickets will be available soon at \$12 each; Sheila and Helen Forsyth are in charge of ticket sales and as in the past, members will pay for tickets as they receive them. Decorations are planned to be less demanding with reuse of some; each member is asked to prepare a sheet of pictures in keeping with the theme. Guidance will be offered for this project!

### **7.2.2 Poinsettias Sales**

All went smoothly for the November-December 2006 fund-raiser. Net total was \$1,601.16. Helen expressed our thanks to Sylvia & Shirley for their efficient handling this project.

### **7.2.3 Sale Item Inventory**

Helen now has a complete inventory of all the items Waves has for sale. These include pins, zipper pulls, scarves, magnets, bracelets, emery boards and jewellery. It is all at Helen’s in Sandy Lake; for convenience she would like to have a small supply of these items available in Brandon if someone would agree to store it. The jewellery will remain with Helen.

### **7.2.4 Sponsorship**

The PR committee has prepared an attractive folder containing the video disc developed by Darlene & Sharon with a covering letter which is now available for Helen to forward to possible sponsors.

### **7.2.5 Henderson Photo**

Kyla Henderson would like to know whether we wish to proceed with the calendar idea. General feeling is that the membership is not really interested since most are not keen salesmen. Decision: that the invitation for an interested member to undertake this project be included in the newsletter. If there is no response Helen will advise Kyla that we are not interested at this time.

### **7.2.6 Minnedosa Lions Club**

A request has been received from this club for our charitable donation number. Shirley has forwarded it to them.

## **7.3 Public Relations/Outreach – Sheila Taylor**

It has been quiet since last meeting. Sheila is disappointed that the twenty-five of the especially ordered Christmas cards which were sent out

received no response.

A presentation was made by Sheila, Darlene & Mary to Jenna Cameron & Rebecca Graham, students in the philanthropy class at Crocus Plains, as part of their research into a worthwhile group for them to contribute to. If chosen for a donation, the PR committee told the students that we would use the money to buy paddles. An educational opportunity for the young women and through them, their class.

Ads for the start of our dryland training season have been placed in the Out & About column and on Channel 12 with a number for interested people to call. It has been decided not to put in paid ads this year.

We have been asked to present on Women in Sports/Support at Knox United Church March 19. This event is sponsored by the Sororities. Darlene continues to update the Display Board and the Website.

#### **7.4 Festivals & Demonstrations – Jody Parsonage**

Jody presented the following list of festival dates available to us this season: Thunder Bay – July 20/21, Saskatoon – July 28, Kenora – August 12, Edmonton – August 17/19, Calgary – August 24/26, Winnipeg-September 8/9, Brandon – September ?. Discussion re how to present this information to the team. Decision was that the dates could be included in the next newsletter with subsequent discussion at practice. This will not be an AGM agenda item.

Next year, 2008, is our 10<sup>th</sup> anniversary so we must also consider how best to mark it. One possibility is to attend the festival in Halifax, also the year of their Breast Cancer team's 10<sup>th</sup> anniversary.

#### **7.5 Team Communications – Monique Dufresne**

No report at this time.

#### **7.6 Team Attire – Joyce Hopper**

Joyce is working on finding suitable team shirts. She is waiting for a sample from a Winnipeg supplier, Regatta Sports, who could provide the right colour in an appropriate fabric for \$45 to \$60 each. This was not thought to be a bad price for a shirt that will last at least 2 years. Joyce will continue to explore with the aim of having a new team shirt for next (2008) season.

### **8.0 Next meeting**

February 19, 2007 at 5:30 p.m. at Public Health Conference Room

Meeting adjourned at 8:10 pm

Recorded by Joyce Konopski