

2003 Year End Financial Report Highlights
(prepared for February 18, 2004 Annual General Meeting)

Total revenue (including opening balance of \$10,562.57)	\$41,841.24
Total expenses (budgeted and miscellaneous)	\$38,343.35
Balance as of December 31, 2003	<u>\$3497.89</u>
(Plan - 24: \$1005.81; Chequeing: \$2492.08)	

Vancouver Festival:

Total raised for Vancouver travel and hotel expenses	\$10,870.07
Total disbursed (\$422 x 25)	\$10,550.00
Remaining funds (applied to Emcee gift; future purchase of table)	\$320.07

Major Social Events:

1. Chemo Savvy Dinner
 - Expenses (room rental, food/beverage, decorations, liquor license) \$416.21
 - Ticket sales to members 345.00

 - Net cost to team 71.21

2. Christmas Party
 - Revenue (ticket sales, drinks sold, liquor returned) \$1321.97
 - Expenses (meal, decorations, hall, liquor purchased and license) \$1572.45
 - Net cost to team \$250.48

Fundraising:

1. Houston's Meat Draws
 - Amount raised for Vancouver \$930.05
 - Amount raised following Vancouver trip \$452.17
2. "Gifts from the Heart" (101 books received, 2 given away, leaving 99 to sell)
 - Revenue - sale of 92 books \$1567.05
 - Expenses \$1016.50
 - Net funds raised – 7 books not accounted for at year end* \$550.55

**In 2004, a further \$87.80 received (= 5 books, leaving 2 books outstanding.)
Total raised = \$638.35 (to Feb. 18/04)*

Donations:

The total amount of 2003 donations (general/designated/in memory of Linda G.) = \$1493.85 + \$900.00 value = "*Gift in Kind*" (Catered with Care for donation of gourmet meal for "Six in the City" raffle). In January 2004, an additional \$1100 was received. As these cheques were dated in Dec. 2003, they were recognized as 2003 donations and receipted as such, although noted as "Revenue" in 2004. Official receipts for income tax purposes were mailed at the end of January 2004.

Treasurer's Request:

For 2004, please submit fundraising revenues directly to the sponsor in charge of that activity, who will then submit monies to the Treasurer. This will greatly assist in record keeping. Also please submit receipts to the Treasurer for reimbursement of legitimate team-related expenses as soon as practical after expenses incurred e.g. gas receipts for rural presentations. Such expenses help to validate our outreach activities.

Respectfully submitted:
H. Rankin, Treasurer