



Waves of Hope

Spring Team Meeting May 26, 2007 Central United Church

1.0 Call to Order and Manager's Message

Meeting called to order at 1000 hrs.

Darlene Vickers offered opening remarks, encouraging the need to work together as a team, to share knowledge and to support the new board in managing Waves of Hope.

2.0 Additions to the Agenda

No additions.

3.0 Approval of the last Minutes (September 2006)

Marg Stirling moved that the minutes be adopted as reviewed, seconded by Kathy Cameron. Carried.

4.0 Treasurer's Report – Helena Neustater

Report circulated. Helena Neustater reviewed the highlights of the report. Expenses are quite low as of today's date, but will increase as the season progresses.

Helena Neustater moved that the financial statement be accepted as circulated, seconded by Betty Stewart. Carried.

5.0 Policies and Guidelines

5.1 Logo Guidelines – Joyce Hopper

Logo guideline document reviewed and discussed.

5.3 New Vision Statement – Joyce Hopper

It was identified at the fall meeting that the vision statement is too long. New vision statement reviewed and discussed.

5.4 Orientation Checklist – Joyce Hopper

This form was designed to ensure that all relevant team information is being passed along to new members. This form is used in conjunction with the "Member Need to Know" document. Orientation checklist reviewed and discussed.

5.5 Member Need to Know – Joyce Hopper

Document reviewed and discussed.

Joyce Hopper moved that the Logo Guideline document, the new Vision Statement, the Orientation Checklist and the Member Need to Know be approved as presented. Seconded by Norma Jean Coates. Carried.

5.6 Policy 0.001 and 0.001a – Jennifer Gallant

Jennifer reviewed the policy and consent form. Some discussion of whether it is a requirement of the Privacy Act to have waiver forms signed.

Sharon Young moved that we change the wording of Policy 0.001 from “In accordance with the Privacy Act” to “With respect for our member’s personal privacy”. Seconded by Marg Stirling. Carried.

5.6 Membership Application – Jennifer Gallant

Marg Stirling moved that the membership application be approved as discussed. Seconded by Carol Fulford. Carried.

5.7 Check list to assist Team Communications – Diane Harrington

Diane reviewed the new team communications form and asked that all members complete same. Diane moved that this form be adopted as presented, seconded by Joyce Johnson. Carried.

Diane advised that she only has a few members on the communication committee. In the event of an urgent matter that requires phoning, she suggested calling be carried out as a phone tree.

The secretary will mail out the newsletters and minutes to those without email and to those who are unable to open attachments.

Darlene Vickers clarified that, to log into the Wal-Mart photo website, the user name is Wavewebadmin@wavesofhope.ca, Password “Kindred”.

6.0 Festivals and Demos – Jody Parsonage

6.1 Festivals and Demos for 2007 Season

Jody has been in touch with Ninette about possibly scheduling a demo at Pelican Lake for June 16. Parade at 11:00 am and demonstration at 2:00 pm. Jody suggested that rides not be given due to liability issue and that same became too overwhelming last year at Souris. Ron and Gaileen Kingdon are prepared to transport the boat.

Possibility of a demo on July 1 at the Riverbank Discovery Centre in conjunction with Brandon’s 125th. Three options for launching:

Kirkcaldy Drive, Dinsdale Park, or walking it in at the Stream and Wood dock. Ron and Gaileen Kingdon are not available to transport the boat.

No date set for Brandon Festival as of yet. We have registered for the Winnipeg festival (September 8 and 9).

Members were divided into small groups to discuss attending the options for demos and festivals. Decision reached to participate in festivals in Brandon and Winnipeg and to do demos in Ninette and in Brandon.

6.2 2008 Nova Scotia Festival

Jody reviewed festival details and cost. This is a two day festival; one day is for breast cancer survivors only. Registration fee is \$1000. Total cost per person estimated at \$1100 minimum. Members were encouraged to consider need for additional fundraising, as well as to keep in mind that the World Breast Cancer conference is occurring in Winnipeg next year and our 10th anniversary is also next year.

6.3 10th Anniversary of Waves of Hope paddling

Suggestions for celebrating our 10th Anniversary:

- 1) That we have our own festival at Minnedosa Lake. Gaileen Kingdon expressed concern that the local people and cottage owners would be upset with the lake being shut down for a special event.
- 2) That we promote our 10th year in conjunction with the Brandon Festival.
- 3) Host a weekend event for past/present members and families at Minnedosa.
- 4) Host a celebration dinner/memories/party for past/present members, families optional.
- 5) Special giveaways
- 6) Add onto existing events (ex. Fashion show)
- 7) Special emphasis throughout the year
- 8) Memory garden

Members divided into small groups to discuss attendance at the Nova Scotia festival and celebration of our team's 10th anniversary. Small groups were instructed to consider individual financial commitment, fundraising commitment, and need for committee chairs if either/both of these events are a go.

Betty Stewart made a motion that we pursue the exploration of attending the dragon boat festival in Halifax in 2008. Seconded by Helena Neustater. Carried. Decision then reached to consider all the options, including; attendance at Halifax festival, ideas for our 10th anniversary and attendance at the World Breast Cancer Conference. Discussion occurred.

Break for lunch.

Four questions were posed to the team:

1) Is there someone who will chair the committee for the Nova Scotia festival?
Sue Rouleau volunteered to chair and organize a committee.

2) Do we want to fundraise for Nova Scotia or each pay our own way?
Carol Fulford made a motion that we do additional fundraising for Nova Scotia, seconded by Betty Stewart. 12 in favour, 7 opposed, 1 abstained. Carried.

3) Is there someone willing to chair the committee for our team's 10th anniversary celebrations?
Rosemarie Blair volunteered.

4) Do we want to do any fundraising for people who wish to attend the World Breast Cancer Conference in Winnipeg?
Helena and Sheila are attending a meeting next week re. volunteering for this conference and will bring back more information. This issue was tabled and will be discussed further at the Fall Mtg.

7.0 Sponsorship – Carol Fulford

Members were divided into small groups to discuss the following questions in respect to corporate sponsorship:

1) What are we asking for from a sponsor?

General consensus – would like one company to sign a commitment for \$5000 - \$15000 each year – 3 to 5 year contract.

2) What are we spending the money on?

Ideas include travel for festivals, special events, general operating expenses, shirts, equipment and boat repair/eventual replacement.

Suggestion of sponsorship levels – Bronze (\$1000 – giveaways/disposable items), Silver (\$2500 – festival registrations), Gold (\$5000 – festivals and travel)

3) Do we want to look at an ongoing sponsor for general operations?

General consensus is yes – have sponsor sign 3-5 year contract

4) What would we do for the sponsor in return?

Suggestions include display their logo, yearly bar-b-q, media exposure, banner, present framed picture of team, company appreciation giveaway items. Members do not want to lose our night, control/autonomy as a team.

Carol proposed the idea of applying to the casinos to work a bingo. Profit of \$3000 for a full bingo and \$1500 for a half-bingo.

A Sponsorship Committee will be formed as a sub-committee of the Fundraising Committee.

Darlene Vickers reviewed the offer from UCT #448 to donate \$2000 to our team (to be used in any way we decide) providing we display their logo. Discussion of options for displaying the UCT logo, including shirts, boat label, give away items, banner. Betty Stewart moved that we put the money from UCT towards purchasing the team shirts and put the UCT logo on our shirts, seconded by Sharon Young. Carried.

8.0 Team Attire – Joyce Hopper

Discussion of placing an order for shirts at a cost of approximately \$40.00 each. Stitching will be done locally at a cost of approx. \$5.00 for the ribbon and logo and \$5.00 for the name.

Sharon Young made a motion that we order 60 shirts at cost to be paid for by the team, seconded by Jody Parsonage. Carried.

9.0 Call for Help

9.1 Assistant for Festivals and Demos

Carol Fulford and Sue Rouleau

9.2 Fund-raising Assistant

No-one signed up

9.3 Social Committee Members

Norma Jean Coates, Kathy Cameron, Marg Stirling

9.4 Festival Manager

No-one signed up.

9.5 Sponsorship Committee

Helen Lewandoski, Carol Fulford, Sharon Young

9.6 Mentor Roster

Sue Rouleau

10.0 Action Plan Update

Tabled until Fall Meeting.

Carol Fulford made the motion that the updated action plan be sent out with the agenda for the Fall Mtg., seconded by Jody Parsonage. Carried.

11.0 Closing Remarks

12.0 Adjournment

Sharon Young moved that we adjourn at 1412 hrs.