



Waves of Hope

Board Meeting

November 23, 2009 5:30PM
Elton Collegiate, Forrest, Manitoba

Board Members: Carol Fulford, Betty Berg, Rosemarie Blair, Kathleen Christensen, Kathy Cameron/Annette Beatty, Sheila Taylor, Betty Stewart, Edna Verhelst **Regrets:** Diane Harrington

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1.0 Call to Order

Carol Fulford

Called to order at 5:40pm.

2.0 Approval of Agenda

Item 4.0.2 Need to add Dave Dmytriw to the list of honorariums.

Motion by Betty Stewart to approve agenda as corrected, **Seconded** by Betty Berg, CARRIED

3.0 Approval of last minutes (October 19, 2009)

Rosemarie Blair

Motion by Sheila Taylor to approve minutes as corrected, **Seconded** by Merle Darling, CARRIED

6.6 Should read no report

6.10 first line should read transferred vice transformed

6.10 second line should read chain vice pendant

Under WCDBF should read Olive vice Olie and should read Peggy vice Pegg

7.1 second line should read the vice th

4.0 Treasurer

The following cheques, #47 to #60 were written:

#47	MPA (WCDBR) for tote bags, pledge sheets	\$462.12
#48	Ruth Albertson for room deposit return	\$50.00
#49	Merle Darling for WCDBR Stamps	\$10.06
#50	Sheila Taylor for Team Spirit	\$30.95
#51	Seven 11 for postal (WCDBR stamps)	\$130.41
#52	Regent Cresting for UCT T-shirts	\$1,440.32
#53	Kit Harrison for storage fees	\$100.00
#54	Leech Printing for thank you letters (WCDBR)	\$241.92
#55	Brandon Sun for thank you in paper	\$48.24
#56	Cuetz Financial for \$50. x 11 Air fees & Office Supplies (198.64)	\$748.64
#57	Leech Printing for rack cards	\$206.08
#58	International Dragon Boat Races 2010 for 6 registrations	\$1,680.00
#59	Darlene Vickers for printing business cards (supplies)	\$8.82

#60 Helena Neustater for purchase wig forms for LGFB

\$44.80

Attached is a new Balance Sheet as of November 23, 2009

There are still some bills that will need to be paid and Betty has budgeted the following:

Mileage	\$1,500.
Honorarium	\$100.00
Fall Lunch	\$180.00
Rental	\$100.00
Christmas	\$100.00

4.0.1 Al Vickers

Al Vickers has declined any payment for the work he does for the Waves of Hope Team.

Motion by Merle Darling, seconded by Sheila Taylor "That the Waves of Hope team give Al Vickers a gift certificate to The Keg for \$100.00" CARRIED

4.0.2 Honorariums Irving Wood, Ron Kingdon, Dave Dmytriw

Motion by Kathleen Christensen, seconded by Betty Stewart "That the Waves of Hope team give Dave Dmytriw \$100.00 for a thank you for spotting for our team" CARRIED

Irving Wood and Ron Kingdon are paid mileage vice getting an honorarium.

5.0 Secretary

Rosemarie Blair

5.1 Correspondence

Thank you letter from the PEO

Email 2010 Dragon Boat Festival in Winnipeg is 60% sold out

Email to confirm contacts for the Brandon Community Contact List

Information on the screening of the film "Griefwalker", 2 Dec

Information on a 2-day Intensive Grief Workshop for the 3 & 4 Dec

Two members of the Vincent Massey Youth in Philanthropy want to set up a meeting with the Waves of Hope as a potential grant recipient

6.0 Committee Reports

6.1 Policy/Guidelines

No report

6.2 Festivals and Demonstrations

6.2.1 Winnipeg Festival Early Registration

Nothing new

6.2.2 Peterborough Progress

Reservation has been made at Kelsey Restaurant for 5:00pm, Thursday, 10th June. We will distribute all the team stuff at this supper.

6.2.3 River City Festival - Winnipeg

No information

6.2.4 WCBD

Nothing new.

6.3 Captain/Coach

6.3.1 Sportsplex

Annette signed the contract with the Sportsplex for 3 Feb start to 12 May finish. We only had to pay half at this time and pay the other half at the end, (\$1,349.60).

6.4 Boat and Equipment

No report.

There was some discussion on using the boat for PR functions. There was concern about our insurance implications with taking the boat off the trailer. If the boat is moved it must be in a locked compound overnight. Our boat is not designed for PR.

6.5 Social

6.5.1 Christmas Party

The arrangements for the party are good to go. The WO & Sgts Mess is booked, the bartender is booked and our meal has been arranged. It will be a fun evening with a lot of visiting time and there will be no entertainment this year.

6.6 Public Relations/Outreach

6.6.1 Mall Display

This went very well.

6.6.2 Banners

There is \$200.00 from the team to get a new banner.

*70 left over bookmarks

*Rack cards – where did they go? Need a list for the new cards.

*Picture from this years Festival in our Xmas hats – email went out to the team to see who had copies –Digital is preferred. **Motion** by Kathleen Christensen, seconded by Betty Stewart “We do up our Christmas cards and mail them out for a cost of \$100.00” CARRIED

6.7 Team Spirit & Support

The committee met and divided up the jobs for the year end. One was to call members who hadn't renewed their membership and we also called Sharon Young and Shelly Foster. Of the ones not renewing, gifts/thank you's to Helen Rankin (biker bear), Joyce Hopper (earrings). Ed Verhelst is making serviette holders and these will be taken to the others except for Sharon Young and Natasha Bowlby who have received gifts from the team already. These will be have pink serviettes and will likely cost around \$5.00 each. Still trying to get caught up with the profiles; in future, new members will be required to get them done at the time they join. Scrapbooking will be looked at in January. Only one card has been sent out since the last board meeting.

6.8 Communications

6.8.1 Newsletter

We need to check with Willa and see what her thoughts are on the Alumni newsletter. We also need to find out where the idea came from.

**Darlene submitted a print out of the Coming Events and Sponsors that is listed on our Website. IT is responsible to collect all data and update/back up on our computer. If all Chairs send Darlene a copy of their committee files, she will load them onto our computer as back up. She also gave a list of the current Sponsors on our Website and a list of the Breast Cancer Dragon Boat teams listed on our website.

6.9 Team Attire

6.9.1 New T-shirt – Money from UCT

All the new T-shirts are paid for.

6.10 Fundraising

Merle's report focussed on the Brandon Festival and the many thank-you's that were required for the help she received. The WCDB Festival inventory consists of two banners with one drawstring carry bag; one carry bag was lost since last years Festival. At the Fall Team meeting it was voted to cancel the garage sale for 2010 but Merle recommends that we consider having one in 2011 as it serves as a PR event as well as a fundraising event. For the 2010 Fashion Show, the team voted for a new venue and only one day; 27 April, Tuesday at the UCT Hall, Keystone Centre with two shows (afternoon & evening). The next Brandon Festival is the 18th of September and the team voted to partner with MPA for 2010 and every year thereafter.

Motion by Betty Stewart to adopt all the committee reports, **Seconded** by Sheila Taylor,
CARRIED

7.0 Business Arising from the Minutes

7.1 Unfilled Board Positions

This information should be on Nominating. The results so far are as follows and are for information only:

Social	Joyce Johnston and Diane Harrington as helper
Communications	Marg Rycroft
Team Attire	Merle Darling
Nominating	Helena Neustater (temporary)
Assistant Manager	Kathleen Christensen

(Kathleen will help as Assistant Team Manager from now until the AGM)

7.2 Fall Meeting, Nov 14, 2009

This was a good meeting. We accomplished quite a bit. Need to work on our motions.

8.0 New Business

8.0.1 Distribution of money from WCDB Festival

8.0.1A Pay for rooms at Peterborough – Passed in theory

8.0.1B Rent tent for next year WCDB – Passed in theory

If we have the money then we can accomplish these items.

Motion by Kathy Cameron, seconded by Betty Berg “Waves of Hope team book a large tent for the WCDB Festival 2010 from Knights Tent Rentals” CARRIED

8.0.2 Festival Manager for WCDB Festival

Need to have better communication between Chairs and sub-committees.

8.0.3 Manager for Other Festivals

Need to know ahead of time so we are better organized.

8.0.4 Action Plan – 2010

Looked at Waters Edge for a Sat/Sun training before we head to Peterborough. This is a group from Vancouver. With the weather, possible injuries and there will be no time to practice what we have been taught, this idea is TABLED to next year. We should look at getting someone from Winnipeg to come out and work with us. Our team needs to work on our endurance.

After going through the Action Plan, point by point, Carol will fix up the Action Plan and have it ready for the next meeting to attach to the minutes.

9.0 Date & Location of next meeting – January 18, 2010 at 5:30pm at Elton Collegiate in Forrest.

10.0 Betty Stewart motioned to adjourn the meeting at 9:05pm.

Carol Fulford, Team Manager

Rosemarie Blair, Secretary