

EXECUTIVE MEETING AT Charlotte Potyondy's Home

September 18, 2001, 7:00 p.m.

PRESENT: Charlotte Potyondy, Chair, Sharon Young, Helen Rankin, Norma Jean Coates, Edna Verheltz, Joyce Johnson, Helena Neustater

1. **Minutes** of June 4, 2001 meeting, no errors or omissions
2. **Additions to Agenda**
 - a. Web Page
3. **CORRESPONDENCE**
 - a. Breast Health Forum, now under a new name and covers all cancers, will be held in the spring
 - b. Dr. Don McKenzie has been nominated for the Order of Canada
Charlotte will ask Harlene to write an endorsement from our team
 - c. The write up in the Brandon Sun noted Charlotte's full name and address, she received one call as a result, there is a concern about publishing this info
 - d. Sherry Geider, a member of a crafter's group, has contacted Charlotte, Sharon will contact her
4. **FINANCIAL REPORT**
 - a. Helen circulated a statement of expenses, a complete statement will be circulated at the next meeting
5. **THE BOAT**
 - a. The boat has been taken to the Kingdon farm at Minnedosa, by Jake Neustater, and will be stored there, in a shed, until spring
There is a possibility of storing the boat at the Commonwealth Museum. We could also write a letter of request to Don Jessiman at the City of Brandon to ask permission to store the boat at the airport.
 - b. We will need to have a maintenance bee in the spring, the way that the boat is place in the shed (very close to the wall) it would be difficult to work on it in the shed
 - c. transfer of ownership – we will need a value on the trailer to satisfy the tax department
 - d. Tarp – Glenn's Upholstery has given us a quote of \$450. to make a tarp, the boat was measured up before it went to Minnedosa.
MOTION: That we purchase the tarp. Helen Rankin/Edna Verheltz, carried
 - e. Norma Jean followed the boat back to Brandon, from Minnedosa, and she says we need more reflectors on the back of the boat
 - f. Reimbursement to those who helped with the boat can be done at the Christmas party
6. **EQUIPMENT**
 - a. maintenance, waxing, repair, etc will be done in the spring
 - b. life jackets – suggested that we number the life jackets, and then they can be signed out, this can be done at our next team meeting. Each person is

then responsible the one jacket

c. We need to make an inventory of all equipment and where it is stored to it easier to locate items when they are needed

d. Tents – the tents have been used by various groups

MOTION: that we charge \$20. rent for the two tents, Norma Jean/Joyce, carried

7. FUNDRAISING

a. Monique and Penny have volunteered to help Sharon with the raffle. We have a number of items for the raffle. Tickets will be available in three weeks

b. We are booked for a display at the Shoppers Mall, October 12 and 13, tickets should be available by then

c. Recognition of major sponsors – Drew Mills and the Lions. Drew does not want too much publicity, perhaps we could give him tickets to a concert or gift certificate for a dinner

MOTION: that we buy a gift, limit \$100. for Drew. Sharon/Charlotte, carried

d. Cards will be put out for us to sign for Drew and the Lions

e. Sharon will talk to Colon about attending our social on the 24th and about pictures. We could give sponsors a picture

8. TEAM ORGANIZATION

a. **Team Captain** – need job description, responsibilities, how is she chosen

b. **Coach** – job description, responsibilities. Perhaps we could invite Peggy from Chemosavvy and/or Dave (who steered for us in 2 races in Wpg.) to do a clinic with out coach and steersperson

c. **Boat/Equipment Manager** – to look after who hauls boat, etc.

d. **Team Manager** – job description – Charlotte will not continue with us next year. We thank her for all her hard work this year

e. **Special Projects Manager** – dock on river etc.

Don Jessiman has advised us that we need to go to City Counsel. We would need 2 million liability, and cost share with sponsors.

9. TEAM EVALUATION AND SUGGESTION SURVEY

a. Charlotte will draw up a survey

MOTION: That the survey and tickets be mailed out. Sharon/Charlotte, carried

10. OTHER BUSINESS:

a. there is a concern that if we practice on the river, we have very limited visibility.

b. Charlotte has talked to the fellow who did the web page, she asked him what we owed him and he has not given her a costs yet

ADJOURNED: 9:45 p.m.

RECORDED by Helena Neustater